

APPOINTMENT OF NATURE PARTNERSHIP OFFICER

Background

The Greater Lincolnshire Nature Partnership (GLNP) is one of the Local Nature Partnerships accredited by the Government in 2012. The GLNP achieves more for nature because we work to high standards, look for opportunities and seek to add value to existing initiatives. Most importantly we use sound information to inform our work.

The GLNP builds on Lincolnshire's historic pioneering spirit, and the Nature Partnership Officer needs to join the team with that spirit; to act as an advocate for nature's recovery.

This is an exciting time to take on the role, with the Partnership looking to grow its membership and engage with more stakeholders than ever. This will involve ensuring the GLNP is recognised as a key organisation for achieving more for nature and ensuring that our partners and other stakeholders are well informed of the work we do. This role will involve leading on our communication with our Partner organisations and the wider public, showcasing the core work of the GLNP as well as supporting the Team to achieve the work we do.

General duties

Based in the market town of Horncastle with travel around Greater Lincolnshire and possibly further afield, the Nature Partnership Officer will manage the communication and engagement with our Partners, other stakeholders and the general public. This will be achieved by managing our social media, organising stakeholder events and the GLNP's annual conference. The Nature Partnership Officer will also support in the running of the Lincolnshire environmental records centre and local sites system. The full range of duties is set out in the job description (J325-487).

Conditions of employment

This is a full-time (35 hours per week) permanent position with hybrid working available. The salary offered is circa £25,000 pa (dependent on qualifications and experience), plus a contributory pension scheme and sickness and disability benefits. The usual working hours are 9.00 am to 5.00 pm for a five-day week, with flexi time available, but some weekend and evening work will be expected on occasion. An appropriate time off in lieu system is in place. The annual leave entitlement is 23 days plus Bank Holidays, plus three discretionary days at Christmas.

The GLNP Team is hosted by the Lincolnshire Wildlife Trust and is formally employed by them. Personal development is encouraged.

Personal specification

Candidates should be educated to degree level or have the equivalent in working experience, relevant to the role. Candidates must have a full current driving licence and be prepared to use their own vehicle in connection with their duties for which a standard mileage rate is payable (currently 45p/mile). Requirements for this post are detailed in the person specification (J325-489).

Applications

Candidates should complete all sections of the application form provided and return it along with a short covering letter or email explaining their interest in the post. CVs will not be accepted as a substitute for the application form.

Completed applications should either be:

- emailed to hr@lincstrust.co.uk with the words "Nature Partnership Officer" as the subject reference
- posted to the Nature Partnership Manager, Lincolnshire Wildlife Trust, Banovallum House, Manor House Street, Horncastle, LN9 5HF and the envelope marked 'Confidential'

to arrive no later than **noon on 7 January 2025**. Interviews will be held on **Friday 23 January 2025** at our Headquarters in Horncastle. Approved interview travel expenses of up to £100 will be paid. As a Disability Confident employer, we are committed to offering an interview to anyone with a disability who meets all the essential criteria for the post. Please let us know if you require any adjustments to make our recruitment process more accessible.

Only those candidates selected for interview will be notified. If you do not hear from us by the 19 January 2025, you should assume that your application has been unsuccessful.