

APPOINTMENT OF POLICY OFFICER

PERSON SPECIFICATION

CHARACTERISTICS	ESSENTIAL/ MINIMUM	DESIRABLE
QUALIFICATIONS	Undergraduate degree in a relevant subject or equivalent working experience.	Relevant post-graduate degree and/or experience.
	Full current UK driving license (and use of own car)	
EXPERIENCE/ KNOWLEDGE	Broad knowledge of UK habitats and species	Knowledge of habitats and species in Greater Lincolnshire.
	Good working knowledge of international, national, regional and local nature recovery & environmental legislation and policy.	Aware of the Environment Act, Biodiversity Net Gain and Local Nature Recovery Strategies. Experience of planning, health and wellbeing or tourism policy and legislation.
	Good understanding of natural capital.	Aware of Environmental Benefits for Nature tool and Natural Capital and Accounts Tool.
	Knowledge of land management for nature's recovery and of nature-based solutions, including green infrastructure.	
	Ability to work with a range of partners, including statutory bodies.	Experience of representation on external bodies and partnerships.
	Experience of working with volunteers or graduate/student placements.	Experience of managing staff and volunteers or running graduate/student placements.
	Excellent report writing skills.	
	Experience of GIS.	Experience of using MapInfo, LandApp and/or QGIS.
	Experience of project management.	Experience of all stages of project/programme design, delivery and ensuring legacy.
	Experience organising events.	Experience organising stakeholder/engagement events.
	Experience of public speaking and social media.	Experience of producing promotional materials, including for social media, using Photoshop or similar.
PERSONAL ATTRIBUTES	Ability to work independently and as part of a team	Working in a dispersed team. Some experience of leading and managing others.
	Excellent time management and forward planning	
	Excellent communication skills (written and oral) with the ability to influence others	