

GREATER LINCOLNSHIRE NATURE PARTNERSHIP

APPOINTMENT OF POLICY OFFICER

The Greater Lincolnshire Nature Partnership (GLNP) is one of the Local Nature Partnerships that was accredited by the Government in 2012. The GLNP achieves more for nature because we work to high standards, look for opportunities and seek to add value to existing initiatives. Most importantly we use sound information to inform our work.

The GLNP builds on Lincolnshire's historic pioneering spirit, and the Policy Officer needs to join the team with that spirit, to act as an advocate for nature's recovery.

This is an exciting time to take on the role, with legislation coming into place with the new Environment Act, we hope to see the Government's ambitious 25 Year Environment Plan brought to life. Building on the previous Biodiversity Action Plans for Greater Lincolnshire, the GLNP will have an integral role in the Local Nature Recovery Strategy (LNRS) for the county. The Policy Officer will need to work with GLNP Partners and stakeholders alike to build a LNRS for Greater Lincolnshire. This will involve stakeholder meetings, events and understanding the importance of nature's recovery, while also understanding the context of that within Greater Lincolnshire. This role will also involve leading on our communication with our Partner organisations and the wider public, showcasing the core work of the GLNP.

General duties

The GLNP is hosted by Lincolnshire Wildlife Trust and is based within the market town of Horncastle. The Policy Officer will be contractually based in Horncastle but flexible working arrangements can be offered. Travel around Greater Lincolnshire and possibly further afield will be expected. The Policy Officer will manage the communication and engagement with our Partners, other stakeholders and the general public. This will be achieved by managing the GLNP's social media, organising stakeholder events and assisting in the organisation of the GLNP's annual conference. The Policy Officer will also lead on the GLNP's work on the Local Nature Recovery Strategy. The full range of duties is set out in the job description (see document J322-002).

Person Specification

Please see the person specification (document J322-003) for details.

Conditions of Employment

This is a full-time (35 hours per week), fixed term (18 months) position. The salary offered is circa £25,000 pa (dependent on qualifications and experience). There is a flexible hours system in operation. Weekend and Bank Holiday work may occasionally be necessary for which time off in lieu is allowed.

The annual leave entitlement is 23 days plus Bank Holidays and three privilege days at Christmas. In addition, a generous contributory pension scheme is offered, plus an enhanced sick pay scheme and life assurance. A salary exchange system for childcare vouchers and the cycle to work scheme is also operated, and an independent and confidential staff welfare support service is provided.

The GLNP is hosted by the Lincolnshire Wildlife Trust and members of the GLNP team are employed by the Trust. A rewarding and enjoyable working environment, that is friendly and open to all, is provided. Personal development is encouraged.

Applications

Candidates should complete all sections of the application form provided and return it along with a short covering letter or email explaining their interest in the post. Curriculum Vitae (CVs) will not be accepted as a substitute for the application form.

Completed applications should either be:

- posted to the Chief Executive, Lincolnshire Wildlife Trust, Banovallum House, Manor House Street, Horncastle, LN9 5HF and the envelope marked 'Confidential'; or
- emailed to hr@lincstrust.co.uk with the words "GLNP Project Officer" as the subject reference.

Applications should arrive no later than 12.00 mid-day on Wednesday 26 January 2022.

Interviews will be held in Lincolnshire in person, subject to Government Covid guidance at the time, during the week commencing 7 February 2022. Only those candidates selected for interview will be notified. If you do not hear from us by Thursday 3 February 2022 you should assume that your application has been unsuccessful. Approved interview travel expenses of up to £100 will be paid.

January 2022